

Agenda

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Council

Date: **Monday 18 February 2013**

Time: **5.00 pm**

Place: **Council Chamber, Town Hall**

For any further information please contact:

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The meeting will also be available via a webcast. This means that people may choose to watch all or part of the meeting over the internet rather than attend in person. The webcast will be available to view on the City Council's website after the meeting.

Council

Membership

Lord Mayor

Councillor Alan Armitage

Deputy Lord Mayor

Councillor Mohammed Abbasi

Sheriff

Councillor Dee Sinclair

Councillor Mohammed Altaf-Khan

Councillor Antonia Bance

Councillor Laurence Baxter

Councillor Elise Benjamin

Councillor Tony Brett

Councillor Jim Campbell

Councillor Anne-Marie Canning

Councillor Bev Clack

Councillor Mary Clarkson

Councillor Colin Cook

Councillor Van Coulter

Councillor Steven Curran

Councillor Roy Darke

Councillor Jean Fooks

Councillor James Fry

Councillor John Goddard

Councillor Michael Gotch

Councillor Mick Haines

Councillor Sam Hollick

Councillor Rae Humberstone

Councillor Graham Jones

Councillor Pat Kennedy

Councillor Shah Khan

Councillor Ben Lloyd-Shogbesan

Councillor Mark Lygo

Councillor Sajjad Malik

Councillor Stuart McCready

Councillor Joe McManners

Councillor Mark Mills

Councillor Helen O'Hara

Councillor Susanna Pressel

Councillor Bob Price

Councillor Mike Rowley

Councillor Gwynneth Royce

Councillor David Rundle

Councillor Gill Sanders

Councillor Scott Seamons

Councillor Craig Simmons

Councillor Val Smith

Councillor John Tanner

Councillor Ed Turner

Councillor Oscar Van Nooijen

Councillor Ruth Wilkinson

Councillor David Williams

Councillor Dick Wolff

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SUMMONS

A meeting of the City Council will be held in the Council Chamber, Town Hall, on Monday 18 February 2013 at 5.00 pm to transact the business set out below.

Peter Sloman

Proper Officer

AGENDA

Pages

ORDER OF BUSINESS

Council will be asked to agree to take items 1-7 and all of the Budget related items, and addresses and questions associated with them, and the item concerning the Sites and Housing Plan, and addresses and questions associated with it at this meeting, and to take all other business at a meeting of Council on 25 February 2013.

1 MINUTES

1 - 56

Minutes of the ordinary meeting held on 17th December 2012 (adjourned and reconvened on 31st January 2013)

2 DECLARATION OF INTERESTS

Members are asked to declare any disclosable pecuniary interests they may have in any of the following agenda items. Guidance on this is set out at the end of these agenda pages.

3 APOLOGIES FOR ABSENCE

4 APPOINTMENT TO COMMITTEES

5 LORD MAYOR'S ANNOUNCEMENTS

6 SHERIFF'S ANNOUNCEMENTS

7 ANNOUNCEMENTS BY THE CHIEF EXECUTIVE, THE CHIEF FINANCE OFFICER AND THE MONITORING OFFICER

8 ADDRESSES BY THE PUBLIC

To hear addresses from members of the public in accordance with Council Procedure Rule 11.8 for which the required notice (1.00pm on Thursday 14th February 2013) and the full wording of the address has been given to the Head of Law and Governance.

9 QUESTIONS BY THE PUBLIC

To hear questions from the public in accordance with Council Procedure Rule 11.9 to the Leader or other Members of the City Executive Board for which the required notice (1.00pm on Thursday 14th February 2013) and the full wording of the question has been given to the Head of Law and Governance, and to hear responses from those Members.

10 REPORT OF THE COUNCIL'S CHIEF FINANCE OFFICER ON THE ROBUSTNESS OF THE 2013/14 BUDGET

57 - 66

The Head of Finance has submitted a report under Section 25 of the Local Government Act 2003 which requires him to report to the Council on:

- (a) The robustness of the estimates made for the purposes of the calculations of the budget, and
- (b) The adequacy of the proposed financial reserves.

Council is asked to note the report when setting its budget for 2013/14 and the indicative budgets for 2014/15 – 2016/17.

CITY EXECUTIVE BOARD RECOMMENDATIONS – ITEMS 11 TO 14

11 MEDIUM TERM FINANCIAL STRATEGY 2013-14 TO 2016-17 AND 2013-14 BUDGET

67 - 234

The Head of Finance has submitted a report, which presents the Council's Medium Term Financial Strategy for 2013/14 to 2016/17 and the Council's 2013/14 Budget.

This report was submitted to the City Executive Board on 13th February 2013. An extract from the minutes of this meeting is attached.

Liberal Democrat Group alternative budget proposals.

Green Group alternative budget proposals.

Council is asked to:

- (a) Approve the Council's General Fund Budget Requirement of £25,027k for 2013/14 and in doing so approves an increase in the Band D Council Tax of 1.99% or £5.23 per annum representing a Band D council tax of £268.19 per annum;
- (b) Approve the Council's General Fund Medium Term Financial Strategy for 2013-14 to 2016-17 and indicative budgets as set out in Appendices 1-5 attached;
- (c) Approve the Housing Revenue Account budget for 2013/14 as set out in Appendix 5 and in doing so approves an increase in average dwelling rent of 4.62% (£4.27 per week) resulting in an annual average rent of £96.83;
- (d) Approve the Capital Programme for 2013/14 -2016-17 as set out in Appendix 6;
- (e) Approve the Fees and Charges schedule as set out in Appendix 7;
- (f) Approve the level of exemptions and discounts on empty homes and unoccupied properties as outlined in para 20-21 of the report.

12 CORPORATE PLAN 2013-2017

235 - 292

The Head of Policy, Culture and Communications has submitted a report, on the consultation on the Corporate Plan 2013-2017

This report was submitted to the City Executive Board on 13th February 2013. An extract from the minutes of this meeting will be circulated separately prior to this meeting of Council.

Council is asked to:

- (a) Approve the Corporate Plan 2013-2017;
- (b) Delegate authority to the Head of Policy, Culture and Communications to make minor textual amendments where necessary in preparation for formal publication of the Corporate Plan 2013-2017.

13 TREASURY MANAGEMENT STRATEGY 2013/14

293 - 320

The Head of Finance has submitted a report which presents the Treasury Management Strategy for 2013/14 with the Prudential Indicators for 2013/14 – 2016/17.

This report was submitted to the City Executive Board on 13th February 2013. An extract from the minutes of this meeting will be circulated separately prior to the meeting of Council.

Council is asked to:

- (1) Adopt and approve the Prudential Indicators and limits for 2013/14 to 2016/17 as set out in paragraphs 62 - 86 below.
- (2) Approve the Minimum Revenue Provision (MRP) statement at paragraphs 25 - 27 which sets out the Council's policy on repayment of debt.
- (3) Approve the Treasury Management Strategy 2013/14, and the treasury Prudential Indicators at paragraphs 17 – 39,
- (4) Approve the Investment Strategy for 2013/14 contained in the Treasury Management Strategy, and the detailed investment criteria as set out in paragraphs 40 – 60, and appendix 1 attached.

14 HOMELESSNESS STRATEGY AND ACTION PLAN 2013 TO 2018 AND FUTURE POLICY IN RELATION TO SECURING PRIVATE SECTOR TENANCIES FOR HOMELESS HOUSEHOLDS

321 - 366

The Head of Housing has submitted a report the purpose of which is to consider the revised Homelessness Strategy and Action Plan 2013-18 following consultation and to review policy following the commencement of additional powers related to the council fulfilling its duties by securing a private sector tenancy for statutory homeless households.

This report was submitted to the City Executive Board on 13th February 2013. An extract from the minutes of this meeting will be circulated separately prior to the meeting of Council.

Council is asked to:

- (1) Approve Homelessness Strategy and Action Plan 2013 to 2018;
- (2) Note the commencement of additional powers introduced by virtue of the Localism Act related to the council fulfilling its duties by securing a private sector tenancy for statutory homeless households;
- (3) approve the policy as outlined in Appendix D as council policy;
- (4) Delegate authority to the Head of Housing to implement the policy together with any minor changes that may come forward due to any subsequent revisions or clarifications to Government guidance and any ensuing case law.

15 CITY EXECUTIVE BOARD DECISIONS (MINUTES) AND SINGLE EXECUTIVE MEMBER DECISIONS (MINUTES)

367 - 374

This item has a limit of 15 minutes.

City Executive Board decisions (Minutes)

- (1) Minutes of the meeting held on 19th December 2012
- (2) Minutes of the meeting held on 13th February 2013 – Will be circulated separately prior to this meeting of Council as they were not available when the Council agenda was printed.

Single Executive Member decisions (Minutes)

- (1) Minutes of the Single Member Decision Meeting (Board Member, Finance and Efficiency) held on 25th January 2013.

16 RECOMMENDATIONS AND REPORTS FROM SCRUTINY AND OTHER COMMITTEES

17 QUESTIONS ON NOTICE FROM MEMBERS OF COUNCIL

Questions on notice under Council Procedure Rule 11.10(b) may be asked of the Lord Mayor, a Member of the City Executive Board or the Chair of a Committee.

Questions on notice must, by the Constitution, be notified to the Head of Law and Governance by no later than 9.30am on Friday 15th February 2013.

Full details of any questions for which the required notice has been given will be circulated to Members of Council before the meeting.

18 STATEMENTS ON NOTICE FROM MEMBERS OF COUNCIL

Statements on Notice under Council Procedure Rule 11.10(b) may be made. Statements do not need to be directed to a specific Councillor.

Statements on notice must, by the Constitution, be notified to the Head of Law and Governance by no later than 9.30am on Friday 15th February 2013.

Full details of any statements for which the required notice has been given will be circulated to Members of Council before the meeting.

19 PETITIONS

No petitions have been submitted for consideration at this Council meeting.

20 MOTIONS ON NOTICE

Council Procedure Rule 11.14 refers. The Motions (listed in the order received) that have been notified to the Head of Law and Governance by the deadline of 1.00pm on Wednesday 6th February 2013 are attached to this agenda.

21 REPORTS AND QUESTIONS ABOUT ORGANISATIONS THE

COUNCIL IS REPRESENTED ON

22 SITES AND HOUSING PLAN: INSPECTOR'S REPORT

375 - 616

The Head of City Development has submitted a report which is to seek adoption of the Sites and Housing Plan.

Council is asked to:

- (a) Note the conclusions and recommendations of the Inspector's Report on the examination into the Sites and Housing Plan;
- (b) Adopt the Sites and Housing Plan as part of Oxford's Local Plan;
- (c) Endorse the associated documents as part of the Sites and Housing Plan adoption (including the Sustainability Appraisal and Habitats Regulations Assessment Adoption Statement and Equalities Impact Assessment);
- (d) Adopt a new Policies Map for Oxford that incorporates the Policies Map changes associated with adoption of the Sites and Housing Plan (Appendix 4) and the Barton Area Action Plan (adopted by Council on 17th December 2012);
- (e) That following adoption and during final desktop publishing, to authorise the Head of City Development, to correct any minor typographical or grammatical errors arising.

DECLARING INTERESTS

General duty

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you.

What is a disclosable pecuniary interest?

Disclosable pecuniary interests relate to your employment; sponsorship (ie payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licences for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

Declaring an interest

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest.

If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

Members' Code of Conduct and public perception

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member "must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself" and that "you must not place yourself in situations where your honesty and integrity may be questioned". What this means is that the matter of interests must be viewed within the context of the Code as a whole and regard should continue to be paid to the perception of the public.

¹Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those of the member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.